

Sanborn Regional School District

Finance Committee Minutes

Sanborn Regional High School, 17 Danville Road, Kingston, NH

Thursday November 21, 2019 – 3:45 PM

Committee Members: Jim Baker, Electra Alessio, Jamie Fitzpatrick, Matthew Angell

Attendees:

Jim Baker, Committee Chair - attended remotely
Jamie Fitzpatrick, Committee Member
Electra Alessio, Committee Member
Matt Angell, Business Administrator
Bob Ficker, Director of Technology
Tom Ambrose, Superintendent

Call to Order:

Committee meeting began at 3:45 PM

Review of Minutes [Wednesday, September 18, 2019](#)

Electra Alessio motioned to approve the minutes, Jamie Fitzpatrick second, all in favor.

High School Auditorium Equipment Upgrades:

Matt Angell received a request to try to find funding for equipment upgrades in the auditorium of the high school. Matt did a walk through of the auditorium to get an idea of the age & condition of the existing equipment. He learned that recently the auditorium was rented out, but the band that planned to use it could not hook up their modern equipment to our system because it is too dated. Bob Ficker explained to the committee the necessary upgrades that would need to be made in order to work with current/modern equipment. The back panel equipment is 15 years old and so is no longer compatible with new technology that is commonly used. Jim Baker requested a break down of the equipment that is 'not working' to narrow the list down from 'like to have' items to necessary items. Matt would like to use the Facilities Use Revolving Fund to replace the video processing connections & control equipment (the backbone of the video & sound system, includes the screen and the HDMI cabling to the stage in the \$25,000 quote), which would bring video in the auditorium up to 4k compliance. Jamie Fitzpatrick asked the auditorium rental rate because he did not feel that upgrading the equipment would be a good return on the investment. Jamie Fitzpatrick wants to know what the return to the school district would be on rentals if these upgrades are done. The committee would like an updated auditorium upgrade plan. Matt requested an

upgrade to the CYC lighting for an estimated \$10,500. Matt also requested maintenance to the rack of dimming lighting equipment and sensor dimming system for \$7,000, which would include a 3 year warranty. The sensor dimming system has not been maintained by an outside vendor since the high school was built. Matt would like to see annual preventative maintenance done going forward. The system is currently working. Jim Baker would like an updated quote on the maintenance of the sensor dimming system. Jamie Fitzpatrick asked if this was on the capital improvement plan presented to the Facilities Committee. Matt confirmed that the Facilities Committee did not approve the auditorium upgrades for the capital improvement plan. The auditorium manager position was reviewed. Jim Baker's understanding was this position was going to be responsible for bringing in auditorium rental revenue and does not feel that has happened. The auditorium fee schedule was reviewed. **Jim Baker motioned to approve expending up to \$17,000 for the video processing connections & control equipment, to include the HDMI cabling to the stage, but not the new screen, Electra Alesso second, Jamie Fitzpatrick opposed.** The committee would like a plan developed for the rest of the upgrades, as well as a plan to market the rental and usage of the auditorium, and an upgrade to the job responsibilities of the auditorium manager.

Review District Technology Equipment:

Jamie Fitzpatrick asked Bob Ficker how he plans the district's needs for laptops, chromebooks, iPads, etc. Bob explained that he uses the ship dates (our date of purchase, the date we get them) of the laptops to determine how old they are. He also explained that we do not buy 'brand new technology', but rather purchase older, refurbished technology (up to 6 or 7 years old). When the plan was initially put together, Bob put in to upgrade a certain amount of equipment every 5 years, but explained the plan was never funded. At the elementary and middle schools, Chromebooks have never been updated. Each year at the high school, freshmen receive new Chromebooks and they use them for 4 years. Bob has to replace Chromebooks at the elementary and middle schools as they break.

Public Comments:

None

Jim Baker motioned to adjourn @5:50 PM, Electra Alessio second, all in favor.